

Scout Track Parent Guide

Pack 24 has recently switched to a new, web-based method of tracking advacement -- ScoutTrack -- which has the following features:

- Internet based
- Additional visibility to scout's progress
- · Visibility into den leader's plans for earning achievements in den meetings
- · Leaders will have additional time to focus on delivering quality programs for your scouts
- Email Capability

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Login into the system

1. Go to the ScoutTrack website

Option 1: Log in via Pack website	Option 2: Type in web address
www.topangacubscouts.org (look for ScoutTrack Tab)	www.scouttrack.com\ScoutTrack

Log into the system using the user id and password distributed to you by one of the leaders and click the Login button.

Login to	ScoutTrack.co	m	
User id:	boblang		Login
Password:	remember password	on this computer	
Need your 1	user id or password? <u>clic</u>	<u>k here</u> .	

Main Menu

After logging into ScoutTrack, you will see a menu labeled "As a parent of <Your Scout Name>". If you have multiple scouts in the Pack, you will have a pull down option so that you can select each of your scouts. Depending on the rank of your scout, you will see rank specific menu items. In this example, we are using a Bear scout, so we are viewing the Bear Trail.

As a parent of Peter Lang :
Bear Trail (Achievements)
Arrow Point Trail (Electives)
Sports and Academics Pins
Change Peter's membership record
Pack Directory or Den Roster
E-mail your Den Leader(s)
<u>E-mail your Den</u>
E-mail your Pack leaders

Achievements \ Arrow Point Trail \ Sports and Academic Pins (Belt Loops)

You will use the Achievements, Arrow Point (Electives), or Sports and Academic Pins link to view your scout's current progress and to enter the dates when a requirement(s) is completed at home.

The example below is for entering\viewing achievements. The steps are identical for the Arrow Point (Electives) and Sports and Academic Belt Loops.

- 1. Click on Achievements link
- 2. Option 1 Single Achievement
 - a. Click on particular Achievement (in example below, clicked on "13. Saving Well, Spending Well)"

Do four for FAMILY
8. The Past is Exciting and Important
9. What's Cooking?
10. Family Fun
11. Be Ready
12. Family Outdoor Adventures
13. Saving Well, Spending Well

After clicking on the link, the folder will expand to show all requirements for that achievement.

b. Click on link – "not planned or done"

a 13. Saving Well, Spending Well	any 4 0000000
13a. Go grocery shopping with a parent or other adult member of your family.	13a. [©] not planned or done
13b. Set up a savings account.	13b. Ö <u>not planned or done</u>
13c. Keep a record of how you spend money for 2 weeks.	13c. not planned or done
13d. Pretend you are shopping for a car for your family.	13d. [©] not planned or done
13e. Discuss family finances with a parent or guardian.	13e. ⁽⁾ <u>not planned or done</u>
13f. Play a board game with your family that involves the use of play money.	13f. [©] not planned or done
13g. With an adult, figure out how much it costs for each person in your home to eat one meal.	13g. [®] not planned or done

c. Click on "Completed on:" radio button and enter date



d. Click Save button. It will return you to the Achievement screen showing that the requirement is complete

13. Saving Well, Spending Well	any 4 0 000000
13a. Go grocery shopping with a parent or other adult member of your family.	13a. not planned or done
13b. Set up a savings account.	13b. done at home 5/20/10
13c. Keep a record of how you spend money for 2 weeks.	13c. not planned or done
13d. Pretend you are shopping for a car for your family.	13d. not planned or done
13e. Discuss family finances with a parent or guardian.	13e. [©] not planned or done
13f. Play a board game with your family that involves the use of play money.	13f. [®] not planned or done
13g. With an adult, figure out how much it costs for each person in your home to eat one meal.	13g. Önot planned or done

e. If your den leader has planned for the achievements to be earned in a den meeting, the screen will show that the particular achievement will be planned at a den meeting on a particular date.

a Athlete do 1-5 and two of 6-10	
1. Complete the Perseverance Character Connection.	
 KNOW: Review the requirements and decide which ones might be more difficult for you to do. Make a plan to complete one of the harder requirements. 	1a. [®] planned at den meeting 9/10/10
1b. COMMIT: When doing the harder requirement, did you ever feel frustrated or angry? What did perseverance have to do with that? Name another type of task for which you will need to persevere.	1b. Department at den meeting 9/10/10
 PRACTICE: Practice perseverance by following your plan to do that requirement for the Athlete activity badge. 	1c. [®] planned at den meeting 9/10/10
2. Explain what it means to be physically and mentally healthy.	2. Deplanned at den meeting 9/10/10
3. Explain what you as a Webelos Scout can do to stay physically and mentally healthy.	3. b planned at den meeting 9/10/10
4. Every time you work on requirement 5 below, start with at least 5 minutes of stretching warm-up activities.	4. planned at den meeting 9/10/10
5. Record your results for these activities. Show improvement after 30 days.	00000

- 3. Option 2 Using Quick Entry (Multiple Achievements)
 - a. Click the "quick entry" link

Have a lot to enter? Use <u>quick entry</u> Wow!

b. Find the first achievement requirement and enter date

13. Saving Well, Spendin	Peter L.
13a. Go grocery shopping	
13b. Set up a savings acc	5/20/10
13c. Keep a record of how	7/10/10
13d. Pretend you are shop	
13e. Discuss family finan	
13f. Play a board game wi	
13g. With an adult, figur	

c. Click on all other requirements that were completed on the same date and it will auto-fill the date.

13. Saving Well, Spendin	Peter L.
13a. Go grocery shopping	
13b. Set up a savings acc	5/20/10
13c. Keep a record of how	7/10/2010
13d. Pretend you are shop	
13e. Discuss family finan	7/10/2010
13f. Play a board game wi	7/10/2010
13g. With an adult, figur	

d. Click Save button at the bottom of the screen. This will save the record and return you to the achievements screen. The screen shot below, since this achievement only required 4 of the requirements to be completed, it is now showing that Peter has completed this achievement (symbolized by the check mark to the left of the achievement folder).

✓ ⁽ 13. Saving Well, Spending Well	any 4 💍 🐳 🖉 🗳 🐳 💍
13a. Go grocery shopping with a parent or other adult member of your family.	13a. [®] not planned or done
13b. Set up a savings account.	13b. done at home 5/20/10
13c. Keep a record of how you spend money for 2 weeks.	13c. done at home 7/10/10
13d. Pretend you are shopping for a car for your family.	13d. not planned or done
13e. Discuss family finances with a parent or guardian.	13e. done at home 7/10/10
13f. Play a board game with your family that involves the use of play money.	13f. done at home 7/10/10
13g. With an adult, figure out how much it costs for each person in your home to eat one meal.	13g. [®] not planned or done

Change your Profile



- a. View\Edit your name
- b. Address

- c. Phone Numbers
- d. Email Address
- e. User name
- f. Password

Sending Email



- a. Three different options
 - i. Den Leaders your den leader and assistant den leader
 - ii. Den all parents within your den
 - iii. Pack Leaders the entire pack leadership
- b. With each option, you can pick and choose the audience

Send an e-	mail message to the Den Leaders of Den 8
To:	Pahart Cannon
10.	✓ Matthew Gimbel
	Bruce Kapit
Cc:	✓ yourself
Subject:	
	X 🗈 🛍 Թ 📾 🚑 🎔 🗠 斗 🖊 🕼 🔠 🧷
	B I U ARC ×, ײ 注 注 注 ┆ ↓ ↓ ↓
	Style V Format V Font Size
Message:	
Attachments:	Browse. Add another
Cancel	Send message